

**Wesley United Church**  
 Council Meeting in person at Wesley United Church  
 December 21, 2022  
 Minutes

*Wesley United Church, located on Treaty 4 land, is an Affirming Ministry of Jesus Christ, nurturing spiritual exploration and growth. We advocate for justice and social action. We love and care for ourselves and our neighbours throughout the world.*

Present:

	Name	Position on Council
X	Wayne Clarke	President
X	Stephanie Dove	Past President
X	Lenore Bewcyk	Vice-President
X	Al Goudie	Secretary
X	Jim Chernick	Treasurer
R	June Blau	Admin & Finance Division Coordinator
X	Frances Goudie	Christian Education Division Coordinator
X	Carolyn McBean	Pastoral Care Division Coordinator
X	Tessa Whyte	Ministry & Personnel Division Coordinator
R	Sheila Roske	Worship Division Coordinator
X	Carolyn Woodall	Intentional Interim Minister
X	Kent Stewart	Transition Team Representative
R	Linda Gunningham	Regional Council Representative
R	June Blau	Regional Council Representative
X	Dave Towers	Sunset United Church Representative

R = Regrets    P = Partial

1. Call to order – President Wayne called the meeting to order at 6:01 pm.
2. Opening prayer – Rev. Carolyn
3. Approval of agenda

**Motion 2022-78: That the agenda be approved as circulated. M/S Carolyn McBean/Lenore Bewcyk – carried.**

4. Approval of minutes from the Council meeting of November 16, 2022.

**Motion 2022-79: That the minutes of the meeting of November 16, 2022 be adopted. M/S Al Goudie/Stephanie Dove – carried.**

5. Reports

5.1. Minister. Report attached.

5.2 President.

The January meetings will be important. Council, Transition Team and Trustees will meet January 11. Sunset has a congregational meeting January 22 to discuss their relationship with Wesley. Carolyn explained the process and legal steps which the Region will assist with if amalgamation proceeds.

5.3 Vice President. Report attached.

Lenore looked into the capital assistance loan program of UCC and the process for applying is very specific and rigorous.

5.4 Treasurer.

**Motion 2022-80: That the financial statements for the months ended October 31 and November 30, 2022 be accepted. M/S Jim Chernick/Lenore Bewcyk – carried.**

5.5 Administration and Finance. Report attached. Jim spoke on behalf of Administration and Finance.

Jim inadvertently misled council at the last meeting that renters should provide their own AV. June's letter (attached to the Admin & Finance minutes) clarifies that there is a process in place to

assist and train renters to use our equipment. Jim asked that Council rescind decision not to let renters use Wesley's sound/visual system. It was agreed that Council rescinds the decision to not rent Wesley's sound/visual systems with our facilities.

2023 Budget. Jim said we don't have much time tonight or on January 11 to deal with the budget. We should have a meeting and invite Glenn Schmuland. January 14, 2023 at 9:00 am was agreed and if Glenn is not available then January 21 at 9:00 am.

**Motion 2022-81: That Council approves the salary increases set out in the draft 2023 budget.** M/S Jim Chernick/Kent Stewart – carried.

5.6 Christian Education. Report attached.

5.7 Ministry and Personnel. Report attached.

Tessa clarified that Jacque will be on vacation January 3-11, 2023, not January 9-27. Kent will fill in.

Carolyn asked that any monies remaining in the continuing education fund be carried over to 2023.

**Motion 2022-81: That any unused funds in the Continuing Education budget for 2022 be carried over into 2023.** M/S Tessa Whyte/Frances Goudie – carried.

5.8 Pastoral Care. No report.

Carolyn said there is a lot going on in pastoral care.

5.9 Worship. Report attached.

5.10 WUC/UCAS Liaison Committee. Report attached.

5.11 Transition Team. No report

5.12 Sunset United Representative.

Dave said that Lenore recapped it well. There will be an informational congregation meeting on January 22, 2023.

**Motion 2022-82: That the reports be received.** M/S Al Goudie/Kent Stewart – carried.

- 6.1 KindredWorks – deferred to January 11<sup>th</sup> meeting.
- 6.2 UCAS Renovations (answered in the WUC/UCAS Liaison report)
- 7. New Business none
- 8. Correspondence none
- 9. Volunteer for reflection: Carolyn McBean.
- 10. Next meeting – January 11, 2023 at 6:00 pm in the kitchen lounge followed by a meeting at 7:00 pm with Transition Team and Trustees to discuss KindredWorks. Carolyn McBean will offer the reflection to the whole group at 7:00.
- 11. Benediction – Carolyn
- 12. Adjournment at 6:50



Wayne Clarke, President



Al Goudie, Secretary

## REPORTS

### **5.1 Minister**

#### IIM Report to Wesley Church Council for December 21, 2022

I am happy to say that the various Committees of the Wesley congregation have been busy working in good heart to enrich our common life in the last month.

The Pastoral Care Committee has been sharing out Christmas cheer, both among our housebound members, and in the wider community with our mitten tree. We have offered pastoral care together with our White Gift offerings which are going to the Foodbank this week.

The Worship Committee has arranged for our United Church South Saskatchewan Chaplain Lorna King to lead our Wesley worship on January 8<sup>th</sup>. Her focus will be on the Chaplaincy in our Regina hospitals. She has been a wonderful helper to all of us through the COVID crisis, and this ongoing difficult influenza outbreak. In the meantime, our Cluster partners at Westminster (Christmas Day) and Knox-Met (New Year's Day) are offering worship for all the Regina United Churches, both in-person and online. If church attendance is part of your Christmas Day or New Year's plan, please join with our siblings across the city at those churches, or tune in at home. I will be returning to the pulpit for the January 15<sup>th</sup> worship.

Our Choir has been an anchor for our worship. They enjoyed leading worship on December 11<sup>th</sup>, the Sunday of Joy. The Bell Choir joined in for the first time since Kendra Patton's solo playing last Christmas, and it was lovely to hear those tones in the church again.

Our "dating" Committee has a plan for another fun games night in January on the 13<sup>th</sup>, and wants everyone to remember that we are all invited to a Christmas party at Sunset United on December 21<sup>st</sup> at 7 PM.

The Stewardship Committee continues to remind us that our giving, even in times of uncertainty, makes a big difference in what we can plan, and how we are able to move forward. And they remind us how important it is to thank those among us who are giving of themselves with their time and talents, to ensure that we fulfill all our responsibilities as a congregation, to one another, and to our wider United Church fellowship.

Members of the Admin and Finance Division have been working diligently on budgeting for the new year, and through our Property Convenor, overseeing the upkeep and maintenance of the building. The Several community groups who use our facility have benefitted greatly from the dedication of our staff and volunteers to the care of the spaces we use here.

The Board of Trustees has been tracking the issues for our building, as they have responsibility to sign off on any capital plans that are undertaken by the Church Council at the direction of the Congregation.

Wesley United continues our conversations about the future of our partnership with UCAS through the liaison committee.

Kiera Eastley, in her role as Program Co-ordinator, organized our Christmas Market earlier this month. Everyone had a lot of fun.

The Knitting group is back to meeting in person, on Monday mornings in the Kitchen Lounge. The Book Study Group continues to meet on ZOOM and is happy to remain on that platform. ZOOM coffee on Friday and Tuesday evening Prayer Gathering on ZOOM meet regularly with a faithful core of folk with others dropping in now and again. Those three ministries have found a way to work on ZOOM, allowing for participation by some who might not otherwise be able to attend regularly.

The House groups have had a busy fall hosting the after-worship coffee time (FINALLY! HOORAY!), and our once-a-month Messy Church events that the Christian Education Committee has been organizing. We've been glad to welcome back a few families with children and teens to those evenings, and to worship occasionally as well. Barb Schmuland has ensured that a children's activity has been available at those times.

M&P has given much appreciated gifts to various charities in the names of the staff members. Additionally, they have included a treat for each staff member with a card of Christmas wishes.

Pam Thomas keeps us connected to the wider Church through her faithful review of the Regional Rambler. She points out and shares those pieces of Regional and General Council news that have particular relevance for us.

And though we have no members sitting on our Social Justice Committee currently, through the Pastoral Care Committee's work, our mitten tree, the White Gift offerings, and the Early Learning Centre special appeal, we are answering the call of our community upon our hearts and our pocketbooks.

Individual members of our congregation write Amnesty letters, attend protests at the Legislature, sit as members of KAIROS locally, and with our Mission and Service dollars we impact global communities and ministries.

The Transition Team signed off on its midterm report at this month's meeting. Though much of the forward motion of the congregation will now move toward the Council and congregation in consultation together, there are some pieces of our next steps that can be workshopped by the Transition Team, then shared with the congregation. January promises to be an exciting month.

My work has been to encourage everyone in the ministries described above. In the day to day of it all it can feel discouraging, for there is much grave news around us all the time. Yet a part of faithfulness is simply to rise again on a new day and take another step along the way. And though it is cold midwinter, and the shortest day is upon us, the sun is shining warm in the window to remind me all shall be well, that all shall be well, and all manner of things shall be well.  
Cordially, Carolyn

### 5.3 Vice President's Report

#### **Vice President Report for Dec 21/22**

- November 18 held a games night for Wesley and Sunset congregations at Wesley. About 28 attended. The sign brought in a several bonus guests a mother and young son recently arrived from the Ukraine and two university students from Iran. It was a fun evening filled with conversation and laughter. Have scheduled another games night for Wesley/Sunset January 13/23, 7 to 9PM.
- November 24/22 posted information in reports created by Darwin and Glenn on the church's roof on hallway bulletin board.
- Attended Sunset's Board meeting Dec 1/22. Dave Towers raised the question of Wesley Sunset amalgamation as he had been requested by Wesley Council. After considerable discussion they decided to let their congregation know the topic had been raised at a congregational meeting on January 22/23. It was felt by some of the board members that some of the membership had no clue the topic had been considered and in fairness to them an information session by their board should happen first. A soup and bread lunch

and congregational meeting is scheduled for January 22 to explain the issue.

- Attended zoom meeting from **Kindredworks** regarding their views on the potential of Wesley for future development on Dec 8/22.
  - The Kindredworks representatives Miriam from Newfoundland and Clair from Toronto went through a high-level proposal of what they could do with the property. It featured three structures of mixed one, two, and three bedroom units.
  - When reviewing a block of land for a project they consider if it would be big enough to be viable, high enough market rent (or market subsidy) in the area to be sustainable, if there are heritage designations which must be considered.
  - They review amenities in the area: shopping, services, distance to downtown, close to university.
  - Wesley's current zoning would need to be changed to accommodate the proposal. City hall contacts have said this typically takes 8 to 10 months. Kindredworks have lots of experience with the rezoning process so do not feel this will be a hurdle.
  - Hillsdale is considered a collector road and the property has roads on three sides which is desirable for development.



- The proposed plan requires removal of current building and contains no community space.
- 10% of ground floor units would be built to fully accessible standards.
- Could fit 30 units on the property.
- Their main goal is to provide housing. They work with CMHC and the lending rate is 105% on housing and 140% on community space. There is a much better return on investment in housing than community space.
- Construction costs are significantly more expensive if height of building exceeds 4 floors. Underground parking is very costly.
- Green space is used in all Kindred works projects.
- They use a rental model not life lease or cooperative arrangement.
- 70% of units offered market value and 30% social housing.
- Space is used efficiently. Gardening boxes cover recycle & garbage bins, also has room for bike storage.
- If property is sold to a regular developer there is no guarantee that social housing model would be maintained or an open-door policy that anyone can rent no matter their age, faith, gender, sexual orientation.

**Wesley concerns:**

- Want to keep community space. It would be a great loss to the local area if this service ceases to exist.
- Would like to see solar panels included in the design.
- Need more parking for visitors.
- Current building is in very good shape except the roof and would be very expensive to demolish.
- Would prefer a tower on top of current structure like McCleure housing in Saskatoon.
- UCAS wondering how this development will affect their partnership with Wesley.
- Could some of the housing unit be developed as office space so UCAS could have their offices in the new structure? Can the daycare be accommodated?

Next steps:

- Community and office space would decrease the revenue
- The congregation needs to decide if they want to go forward. If yes, then a letter of agreement is signed.
- Plans are finalized, zoning approval sought with local consultation.  
Kindredworks will hire local experts to lead this process.
- The church's contribution is the land.
- The land is held in trust and a board of trustees meets at least once yearly. Wesley would have representation on the board.
- The funds for development come from CMHC.

- Once the project is operational the church will get a dividend as long as they are in existence. If they close these monies go to the region. In a case of amalgamation this dividend would be considered an asset and travel with the congregation. (Need to confirm this with the region.)
- If the project does not go forward, expenses incurred in the development of proposal come due when the land is sold.
- The project would be a non-profit. The impression was we would not have to pay city taxes but that would need to be confirmed.
- Kindredworks would manage the project for Wesley so there would be no need to be involved in the day-to-day challenges of running a complex (snow removal, finding renters, cleaning, etc.)

*(This is what I heard at that meeting. I'm sure others picked up other details)*

Lenore Bewcyk  
December 9, 2022

## 5.5 Administration and Finance

### \* NOTES \*

**Thu., DECEMBER 8, 2022 \*\*\* 10:30 AM \*\*\* ZOOM\*\*\***

1. **CALL TO ORDER:**
  - a. **Attending:** Jim, Glenn, Linda, Lenore, Darwin, Carolyn, June
2. **APPROVAL OF AGENDA:** with items added, agreed to accept.
3. **MINUTES OF THE PREVIOUS MEETING (Nov. 17, 2022)**
  - a. **Approval:** by agreement.
  - b. **Business Arising:** none
4. **REPORTS**
  - a. **FINANCE & INVESTMENTS:** (Chernick, Schmuland)

- i. Financials: circulated, note Local revenue down compared to last Nov. June agreed to perform analysis for reason(s).
    - ii. UCC Foundation: none
    - iii. Capital Loan Form (Lenore – Council) Glenn agreed to review form.
  - b. **PROPERTY & SERVICE: (Roske)**
    - i. Rentals – Darwin has prepared a revised letter to Council explaining more fully the options for training renters on sound/visual system usage, to be attached with this report to Council.  
Schmuland/Roske: that Council will rescind the decision to not rent our sound/visual systems with our facilities.  
June agreed to speak with Office Admin. re: arranging for someone else to tutor renters.
    - ii. Repairs & maintenance- nothing of significance to report.
  - c. **STEWARDSHIP EDUCATION: (Gunningham)** 2023 Pledges/Time & Talent Forms continue to arrive.
  - d. **REVENUE/ADMIN CONVENOR: (Blau)** Data entry of 2023 Pledges into PowerChurch not done yet.
5. **OTHER BUSINESS:**
- a. **Council Attendance:** June unable to attend; Jim volunteered to represent our Division.
  - b. **2023 WUC Budget:** Draft Budget (Revenue, expense sections) for Council consideration completed. Glenn agreed to complete Reserve Fund, other areas, before Budget being forwarded to Council.
  - c. **UCAS Partnership:** have not met since Nov. Christine in Uganda currently.
6. **NEXT MEETING:**
- a. Thu., Jan. 12, 2023 – 1030 am, ZOOM
7. **ADJOURNMENT:** by agreement at 1230 h.

December 8, 2022

To: Wesley United Church Council

Re: Administration & Finance Report, Wesley Council Meeting Minutes (November 16, 2022)

Dear Council members:

We do apologize for not responding sooner on this. The purpose of this letter is to provide some feedback on the decision made by Council regarding the provision of services and/or technical support (training) to user groups that wish to use the AV equipment in the auditorium. Specifically, this would be applicable for groups or organizations that use the space as paying renters, groups using the space "free of charge" and UCAS (who are an entity unique unto its own). What AV services are we talking about? This would include the usage of any one or more of the following: sound system-mics, TV system, ceiling mounted projector. It does not include live streaming.

The contents of this letter is based on what was recorded for the November 16/22 minutes (draft & final) as well as what the Admin & Finance Committee discussed at our meeting on November 17 (based on a recollection of what was discussed at the November 16/22 meeting). We do realize that by not being present at the meeting it's impossible to know exactly what was discussed based on the information brought forward.

As per the final minutes of the November 16/22 meeting, Council's Decision was as follows:

*"Al suggested that the simple answer is that the Wesley AV equipment is not available to renters. Renters can tie into the Wesley WIFI but must supply their own AV equipment. Agreed."*

In reading this and the previous knowledge at our disposal, there was a reaction of surprise and disappointment. We request that council re-evaluate this decision. It is our opinion that it would be premature at this time to deny renters or other groups of our AV equipment as we do offer them for rent in addition to the room itself. We have an almost new overhead projector and screen that is easy to use, in demand and works great.

**Some clarification facts.**

- Our AV equipment is valuable. We definitely do not want people operating any of the components that haven't been provided with proper operations training.
- The job responsibility of training users for our AV services or arranging for training is in the Job Description for the Office Coordinator. That Job Description was approved by Council prior to the most recent round of hiring (Note: this responsibility was also included in the job description for the previous Office Coordinator). This responsibility was fully discussed and understood as part of the job interview process.
- We are currently missing the AV training/technical support from the Office Coordinator, however there seems to be some misunderstanding that we do not have anyone else available for training or alternate plan "B" options. There are options and alternatives that should be considered and pursued.

Some of them would include:

1. Use Kiera for training potential users/renters of the components requested for a specific event. See if she would do it for free or offer to pay her at her current wage (as an employee of Wesley).
2. Inquire if Kiera will do an event for the user group and either have Wesley pay for her services based on a fair market value (which would be charged back to the user group) or have the user group negotiate a price with her directly. For Kiera, as an employee of Wesley, the safest is the first scenario as the user/renter would be paying us up front along with the other rental fees. If it is a "not paying group" we would still collect on the AV use and service provision part. Note: This subject has already been broached with Kiera.
3. Use Victor for training potential users/renters of the components requested for a specific event. See if he would do it for free or offer to pay him at a fair market price (which we should ensure that the associated equipment rental is equal to or greater than the amount paid out for training).
4. Inquire if Victor will do an event for the user group and either have Wesley pay for his services based on a fair market value (which would be charged back to the user group) or have the user group negotiate a price with him directly. From a Wesley administrative or accounting perspective, I am not sure which scenario would be the cleanest for Wesley as Victor is not an employee of the church. If it is a group given the space "free of charge" we still require a fee for the usage of the AV equipment. Note: This subject has already been broached with Victor.
5. We have some portable boom boxes with a mic that might work if the user group does not require the usage of the desk sound system. These could be offered at a slightly lower price.
6. Provide the required training to the Office Coordinator re: usage of the overhead projector and the TV's. If a group only wants to use the projector, it is very simple to show someone how to turn it on and hook it up to a PC with the correct cable. Hooking up and operating the TV's is also not a complicated task. We do not think it unrealistic to expect these tasks to be performed provided the proper training is provided. Sound system training would not be included.
7. Long Shot – Find a third person to get trained up on all facets of our AV system.

In our estimation, if (and only if) the above options are exhausted that we make the decision to inform a user group, renter or UCAS that the AV services are not available. That could be done on an individual event basis.

Sincerely,

June Blau, Convenor  
Administration & Finance Division  
Wesley United Church

## **5.6 Christian Education**

### Christian Education Committee Minutes

October 25, 2022

In attendance: Rev. Carolyn Woodall, Kendra Patton, Kathleen Houston, Barb Schmuland, Paula Mills

Regrets: Maureen Kolot

1. Minutes of the September 15 meeting were reviewed.
2. Messy Church – No expenses were submitted for the September supper by September House.

Messy Church October 28 – 4 families registered - 8 children, 7 adults

- October House are setting up supper. Barb Hendrickson is planning a craft.

Thank you to Barb Schmuland for setting up a bulletin board with photos from September Messy Church

- Kathleen, Kendra, Barb, Crystal Dodds and Fran will assist.

3. Sunday School – We reviewed the email from Pam Thomas. Barb Schmuland volunteered to plan a children's program if we are aware children will be at church. Covid broke the habit of families attending church services. Messy Church is filling some of the gap.

Kathleen reviewed the Go Project videos. She thinks they are pretty good but mostly for younger kids. There are some youth group options but the videos are definitely not catered to that age group.

I don't always agree with the theological interpretation of the videos but some of them are useful.

I think you could make use of the videos for children's time but I don't think they would be good for every week use.

Many of the videos require a bit of preamble as well and may be more useful for the actual Sunday School class

4. Youth Gathering – request for funding from Lindsay Mohn for funding for youth needing financial assistance to attend YaYA gatherings. The request was on the agenda for Council meeting and a motion was passed to donate \$50 to the Living Skies Region YaYA. There is money in the Youth Group budget.
5. YaYA Newsletter – after discussion the best way was thought to mail to families with children.
6. November event for grown ups – there will be a November 18 Games Night with Sunset at Wesley. November is crowded with Messy Church on November 25. Barb S. suggested an event with someone from Ukraine and she has a contact. Carolyn suggested

February 24 is the anniversary of the invasion of Ukraine by Russia so would be an appropriate date for an event. Barb will look for a speaker.

7. We discussed budget. Admin and Finance has requested it be submitted by Nov. 15.

\$600 - Sunday School (Messy Church, family activities)

\$100 - Library

\$500 - Youth Group (Possible regional confirmation gathering or youth gathering)

\$1000 - Donations (Lumsden Beach Camp, possibly St. Andrew's College)

\$500 - Christian Education Events

\$300 - Lay Continuing Education

\$4900 - Total Budget

Addendum to minutes:

Messy Church was held in October and November with 4 families attending each time. Barb Schmuland has been putting photographs up on the Messy Church bulletin board. There will not be Messy Church in December. The next Messy Church will be in January.

There have been 6 different families involved in Messy Church.

Thank you to the House Groups for September, October and November for enthusiastically supporting Messy Church by providing great suppers.

Fran Goudie

Christian Education Committee

## **5.7 Ministry and Personnel**

### M&P Report to Council, December 2022

We are looking for money to pay \$150 per week to Christa Eidsness, Wesley's temporary accompanist, from Jan. 1 until Lee's hand is healed. Until December 31 Christa's honorarium is covered by a donation. I have contacted Admin. and Finance.

The church office will be closed for the Christmas break from December 25 to January 2 inclusive. Jacque will take vacation from January 9 to 27, and we are finding someone to take over for her during that time.

Tessa Whyte

## **5.8 Pastoral Care No report**

## **5.9 Worship**

Minutes for Worship Committee Meeting November 23, 2022

Present via Zoom - Carolyn Woodall, Tessa Whyte, Wilma Bell Wessel, Lee Stubbe, Sheila

Roske. Regrets - Kiera Eastley

1. Check in and opening prayer given by Carolyn.



2. Covid Restrictions – Sheila stated no new information to report. We will continue as we have been for worship.
3. Service Planning – Carolyn reported that Christmas Day service will be held at Westminster United and New Year's Day service will be at Knox Met. Other United church ministers are invited to take part. There will be no service at Sunset or Eastside. Both of the above services will be live streamed. We will place this information in the announcements going forward. Christmas Eve services will be at 4:30 and 9:00 pm with communion being served at the later service. A Blue Christmas service will be on December 11 at 7:00 pm. January 15, 2023 is the start of Epiphany and there will be communion
4. Service Planning when Carolyn is away – Carolyn will be away on December 25, January 1 and 8<sup>th</sup>. The committee has agreed we will hold service at Wesley on January 8<sup>th</sup>. Suggestions for reflection speakers were Lorna King (South Sask Chaplaincy) or Vicki Nelson ( LBC appeal for the dining Hall. St. Andrews Sunday or an Affirm service were also discussed but those were deferred for a later date in the year. Carolyn will check with Lorna King. If she is not available Sheila will check with Vicki Nelson. Worship has agreed to cover the rest of the service at this time so planning will need to happen by the committee. Other services to note were May 28 is Pentecost Sunday and also the Regional Gathering is on that date. Carolyn mentioned she would like to be away February 19<sup>th</sup> and she will be taking some medical days in May.
5. Music – Lee will be having surgery early December. Choir service is December 11<sup>th</sup>. He has music planned up until Christmas Eve.
6. Sacraments – Tessa has submitted some receipts for expenses. Communion will be served as we have done since the fall.
7. Technology – Kiera not present. Still having some issues with one of the TV's and property is aware. Wilma reported that the sound has been good on the livestream. It was noted fewer people have been watching the livestream. Since the choir loft speakers have been fixed feedback with the microphones at the lectern has been noted. Kiera is working on this.
8. Other business – Sheila reported she submitted the Worship budget for 2023 to June Blau as requested. She noted the

reasons for the changes made to line items sacraments and worship supplies and equipment.

Next Meeting will be January 13<sup>th</sup> at 4:00 pm via Zoom.

**5.10 WUC/UCAS Liaison Committee**

**WUC/UCAS Partnership Liaison Committee  
Report to Council December 2022**

As indicated previously, UCAS expressed surprise and concern about several observations (ie: theology, limited participation in WUC activities) contained in the *Transition Team Report* that was presented at the Congregational Meeting held on October 16, 2022. This was discussed at our October 28 meeting. Specific to the concerns, a meeting was held on November 23 that included Rev. Carolyn Woodall, Christine Lwanga, Kent Stewart, Elaine McNeil, and Linda Gunningham. There was open and frank discussion intended at clarifying and understanding the context and relevance of the observations. It was an opportunity to “clear the air”.

Christine has forwarded detailed plans outlining the proposed renovations. Darwin Roske from Property met with Christine Lwanga on November 24 to discuss details relating to the proposed renovations. Given the delays, UCAS requested and was granted an extension on the grant funding earmarked for renovations and furnishings. The project will resume in the New Year.

Respectfully submitted  
Kent Stewart

**5.11 Transition Team**

**5.12 Sunset United Representative**